United States Department of Agriculture

SCBGP PROJECT PROFILE TEMPLATE

AWARD YEARS 2022 FORWARD

The State Plan should include a series of project profiles that detail the necessary information to fulfill the goals and objectives of each project. The acceptable font size for the narrative is 11 or 12 pitch with all margins at 1 inch. The following information must be included in each project profile.

ORGANIZATION DETAIL

Organization Name: BEN Initiative/Bidii Baby Foods

Project Contact Name: Mary Ben

Mailing Address: 3624 Zia Dr, Gallup, NM, 87301

Phone: (301) 575-4033

Email: bidiibabyfoods@gmail.com

PROJECT TITLE

Improving access to specialty crops in early childhood on the Navajo Nation

DURATION OF PROJECT

Start Date: 10/1/2023 **End Date:** 9/30/2025

PROJECT PARTNER AND SUMMARY

Include a project summary of 250 words or less suitable for dissemination to the public. A Project Summary provides a very brief (one sentence, if possible) description of your project. A Project Summary includes:

1. *The name of the applicant organization that if awarded a grant will establish an agreement or contractual relationship with the State Department of Agriculture to lead and execute the project,*
2. *The project's purpose, deliverables, and expected outcomes and*
3. *A description of the general tasks/activities to be completed during the project period to fulfill this goal.*

FOR EXAMPLE:
The ABC University will mitigate the spread of citrus greening (Huanglongbing) by developing scientifically-based practical measures to implement in a quarantine area and disseminating results to stakeholders through grower meetings and field days.

The BEN Initiative is an independent 501c3 nonprofit registered with the state of NM. We established this nonprofit arm to extend and advance Bidii Baby Foods' community development mission. The BEN Initiative serves as a fiscal agent on behalf of Bidii Baby Foods' community development activities. The BEN Initiative currently holds FY23 funding for Bidii Baby Foods from Save the Children, WK Kellogg Foundation, New Mexico Farmers Marketing Association, University of New Mexico HERO program, McCune Foundation and Notah Begay Foundation. Funding is currently being used for organizational capacity building of the cooperative and professional development of farmers in the Navajo Nation to support anticipated growth of the locally grown, traditional Navajo, specialty crop baby food market in FY24-26. For the purposes of this application, The BEN Initiative is the primary applicant and recipient of funds, if awarded.

Bidii Baby Foods, LLC is an agricultural cooperative registered on the Navajo Nation. Bidii Baby Foods LLC was established during the peak of the pandemic. Cofounders, Zachariah and Mary Ben, gave birth to their son in early 2021 and experienced food insecurity firsthand. This experience drove them initially to create shelf stable indigenous baby foods for their own child. As they farmed throughout the pandemic, they realized this was a greater need that the entire community was facing. As small scale organic farmers growing on Navajo Nation, they recognize the community's need to increase production of specialty crops for the community, while also preventing industrial farming and maintaining organic/traditional indigenous farming methods.

After two successful seasons, The BEN Initiative, in partnership with Bidii Baby Foods LLC now aims to increase the number of farmers producing locally grown, traditional Navajo, specialty crop baby food by developing indoor growing methods for an existing greenhouse to expand the growing season, and by implementing a "Farmer in REZidence" program to mentor a cohort of 3-5 indigenous youth farmers in hopes of increasing cooperative members, acreage and overall production of locally grown, traditional Navajo, specialty crop baby food products in the Navajo Nation and farm to school sales. The BEN Initiative, in partnership with Bidii Baby Foods LLC currently has 3 indigenous (Navajo) cooperative members who are independent farmers growing on a collective 10 acres in Shiprock, NM.

Based on the experience of Bidii Baby Foods, the development of the farmers-in-REZidence program will take place over 2 years. With the first year focusing on training the farmers how to

PROJECT PURPOSE

PROVIDE THE SPECIFIC ISSUE, PROBLEM OR NEED THAT THE PROJECT WILL ADDRESS

According to the Navajo Nation Epidemiology Center's Navajo Nation Health Survey (self-reported) data, 48% of tribal members report meeting the criteria for obesity. In McKinley and San Juan Counties (NM), approximately 25% of children meet the criteria for obesity when they enter kindergarten. The Navajo Nation experiences some of the highest rates of obesity and Type 2 diabetes in the United States. Historical trauma and forced dependency on commodity and processed foods by the US government plays a large role in these rates, along with extremely limited access to fresh, locally grown and traditional foods. Navajo Nation has 18,000 miles of roads, 15,000 miles of which are unpaved. There is no public transportation on the reservation and the majority of families do not have consistent access to a 4x4 vehicle. The average Navajo Nation resident travels over 70 miles to access a grocery store. And nearly 30% of residents do not have running water or electricity. New Mexico is ranked #1 in the US for food insecurity (according to the USDA definition). San Juan County (our primary service county, and location of our farm) experiences food insecurity at 24.5%, the highest in the state. With the median household income on the Navajo Nation being $20,005 (with an average of 4.36 children per household), it is often not affordable to purchase fresh, local or traditional produce. The majority of families qualify for benefits like SNAP/EBT and WIC, as well as school lunch programs. In NM and on the Navajo Nation, most children are getting the majority of their meals (often 2 meals and snacks) at school and child care facilities. However, the quality of meals is not great (with foods mostly imported by Sysco and other major suppliers) and rarely includes locally grown/specialty crops or traditional foods. NM is also ranked #50 in the United States for education, indicating a need for more nutritious foods in facilities.

PROVIDE A LISTING OF THE OBJECTIVES THAT THIS PROJECT HOPES TO ACHIEVE

Include as many objectives as needed.

Objective 1:	Host 6 land-based learning events for community members to learn more about traditional farming of specialty crops, (non-permanent) irrigation, soil health and specialty crop produce.
Objective 2:	In partnership with NMSU, host a " farmer-in-rezidence " mentorship program for 2-5 indigenous youth focusing on specialty crop production and tribal business development.
Objective 3:	Provide farm tools/supplies to establish new plots for farmers in residence, allowing them to learn how to successfully and safely harvest specialty crops and sell to local markets, schools and early childhood programs
Objective 4:	Build relationships and capacity of local schools and early childhood programs to access locally grown, traditional specialty crop foods for their school lunch programs and provide produce that will feed over 8,000 children in Central
Objective 5:	Conduct surveys and qualitative evaluation to determine specialty crop needs for families of young children in the community
Objective 6:	
Objective 7:	
Objective 8:	
Objective 9:	
Objective 10:	

PROJECT BENEFICIARIES

Estimate the number of project beneficiaries: 8,000

Does this project directly benefit underserved farmers as defined in the RFA? **Yes** ✔ **No** ☐

Does this project directly benefit beginning farmers as defined in the RFA? **Yes** ✔ **No** ☐

STATEMENT OF ENHANCING SPECIALTY CROPS

By checking the box to the right, I confirm that this project enhances the competitiveness of specialty crops in accordance with and defined by the Farm Bill. Further information regarding the definition of a specialty crop can be found at www.ams.usda.gov/services/grants/scbgp. ✔

CONTINUATION PROJECT INFORMATION

Does this project continue the efforts of a previously funded SCBGP project? **Yes** ✔ **No** ☐

If you have selected "yes", please address the following:

DESCRIBE HOW THIS PROJECT WILL DIFFER FROM AND BUILD ON THE PREVIOUS EFFORTS

This project builds on SCBGP previously funded projects from prior years. The New Farmer Network (from the 2019 SCBGP Project titled "Northwest New Mexico New Farmer Network: Connecting Beginning Farmers to Land and Resources") and Growing Forward Farm programs (from the 2021 project titled "Growing Forward Farm- growing SC agtivities through training and ed opportunities in NW NM") at the San Juan County Cooperative Extension office in Aztec, NM are similar projects that focused on agricultural tours for youth, ag-literacy and agritourism education. The BEN Initiative plans to build off of this prior experience and technical expertise to establish the "farmer-in-rezidence" program to advance the efforts that have been previously made in the region. We will work with the Extension staff to learn from the challenges and opportunities that they had in their program. We will use their experience to inform our program, while uniquely tailoring our approach to focus specifically on Navajo farmers and will be located

PROVIDE A SUMMARY (3 TO 5 SENTENCES) OF THE OUTCOMES OF THE PREVIOUS EFFORTS

The New Farmer Network established connection between local farmers and the Growing Forward Farm established a location for onsite learning. Underserved and young farmers have since been able to access these resources to gain insight and training on how to establish their plots and obtain state certification to sell with larger markets.

PROVIDE LESSONS LEARNED ON POTENTIAL PROJECT IMPROVEMENTS

What was previously learned from implementing this project, including potential improvements?

In indigenous communities, farmer-in-residence programs face unique challenges. First and foremost, leasing land from the federal government, through the control of local tribal officials, can be difficult to navigate. Secondly, financial literacy and business development are often lacking among young indigenous farmers who often grow up below the poverty line. Third, access to technical training and shared supplies/equipment can be hard to come by in rural/tribal communities. Our Farmer in REZidence program aims to address these challenges.

How are the lessons learned and improvements being incorporated into the project to make the ongoing project more effective and successful at meeting goals and outcomes?

In order to address land access issues, we identify available Land Use Permits (LUPs) through local elders and tribal officials that may be used seasonally. We then use our funding to help establish irrigation. During the course of their residence, we utilize our local extension agents to provide specialized training. Additionally, our staff provides training on traditional Navajo planting, cultivation, irrigation and harvesting methods. We also provide training on business development and financial literacy. We provide hands-on support to help them complete paperwork to establish their businesses.

DESCRIBE THE LIKELIHOOD OF THE PROJECT BECOMING SELF-SUSTAINING AND NOT INDEFINITELY DEPENDENT ON GRANT FUNDS

We have a dual-arm approach to our farm: Bidii Baby Foods-an agricultural cooperative (LLC) registered with the Navajo Nation, as well as the BEN Initiative-a nonprofit (501c3) registered with the state of NM. The BEN Initiative uses the 501c3 status to obtain grant funding to support community based projects and capacity building. Bidii Baby Foods staff implement land based learning events and the farmer in residence program. We feel that this dual arm approach makes us more sustainable in the long run; by utilizing grants to help build our capacity and increase knowledge and demand of locally grown specialty crops and traditional foods as we are in the beginning years of our operations, this allows us the flexibility to gradually build our supply and revenue to a place where (in the next 5-10 years) we can be fully sustainable. This allows us to immediately increase the supply and accessibility of locally grown specialty crops and traditional indigenous foods in a community where food apartheid is dominant.
In all businesses, there is a supply and a demand. We believe that in order for indigenous farmers to have the most success, we need to address both supply and demand by:

Supply: 1.Increase working acreage annually to increase overall specialty crop yield and traditional Navajo specialty crop baby foods availability. 2. Host a farmer-in-residence mentorship program for indigenous youth to increase the overall number of specialty crop producers in the community. The farmer-in-REZidence program will provide technical training on the production of specialty crops to new/youth farmer participants and community members. It will also provide access to shared supplies, land/water and value chains. 3. Creating resources to reduce red tape/barriers that indigenous farmers face in selling to local

OTHER SUPPORT FROM FEDERAL OR STATE GRANT PROGRAMS

The SCBGP will not fund duplicative projects. Did you submit this project to a Federal or State grant program other than the SCBGP for funding and/or is a Federal or State grant program other than the SCBGP funding the project currently?

Yes ☐ **No** ☑

IF YOUR PROJECT IS RECEIVING OR WILL POTENTIALLY RECEIVE FUNDS FROM ANOTHER FEDERAL OR STATE GRANT PROGRAM

Identify the Federal or State grant program(s).

Describe how the SCBGP project differs from or supplements the other grant program(s) efforts.

EXTERNAL PROJECT SUPPORT

Describe the specialty crop stakeholders who support this project and why (other than the applicant and organizations involved in the project).

Dine College Extension Office- local tribal college that brings students to the farm during the summer for land-based learning and assigns multiple interns to BBF annually to support hands on farm work, and administrative work.
NMSU Extension Office- provides hands on technical support for farmer-in-rezidence program.
Farmington Municipal Schools- Purchases BBF products to prepare for students in border towns surrounding the Navajo Nation (through the NM Grown, farm-to-school certification program)
Central Consolidated Schools- Purchases BBF products to prepare for students on Navajo Nation (through the NM Grown, farm-to-school certification program).
Native American Agriculture Fund (NAAF)- BBF was selected to be a part of the first cohort of the indigenous cooperative training program (FY22-23).
Roanhorse Consulting- Supporting BBF/BI with strategic planning and board development
Navajo Nation- Provides funding opportunities and technical assistance with business development and land access.

EXPECTED MEASURABLE OUTCOMES

SELECT THE APPROPRIATE OUTCOME(S) AND INDICATOR(S)/SUB-INDICATOR(S)

You must choose at least one of the seven outcomes listed in the SCBGP Performance Measures, which were approved by the Office of Management and Budget (OMB) to evaluate the performance of the SCBGP on a national level.

OUTCOME MEASURE(S)

Select the outcome measure(s) that are applicable for this project from the listing below.

- ✔ **Outcome 1:** Increasing Consumption and Consumer Purchasing of Specialty Crops
- ☐ **Outcome 2**: Increasing Access to Specialty Crops and Expanding Specialty Crop Production and Distribution
- ✔ **Outcome 3**: Increase Food Safety Knowledge and Processes
- ☐ **Outcome 4**: Improve Pest and Disease Control Processes
- ☐ **Outcome 5**: Develop New Seed Varieties and Specialty Crops
- ☐ **Outcome 6**: Expand Specialty Crop Research and Development
- ☐ **Outcome 7**: Improve Environmental Sustainability of Specialty Crops

OUTCOME INDICATOR(S)

Provide at least one indicator listed in the SCBGP Performance Measures and the related quantifiable result. If you have multiple outcomes and/or indicators, repeat this for each outcome/indicator.

FOR EXAMPLE:

Outcome	Indicator	Indicator Description	Value
1	1.1a	Total number of consumers who gained knowledge about specialty crops, Adults	132

Outcome	Indicator	Indicator Description	Value
1	1.1.a	Total number of consumers who gained knowledge about specialty crops, adults	150.00
1	1.1b	Total number of consumers who gained knowledge about specialty crops, children	150.00
1	1.2b	Total number of consumers who consumed more specialty crops, children	8,000.00
3	3.1	Number of stakeholders that gained knowledge about prevention, detection, control, and/or intervention foodsafety practices, including relevant regulations (to improve their ability to comply with th	10.00
3.2	3.2a	Number of stakeholders that established a food safety plan	5.00

Outcome	Indicator	Indicator Description	Value

MISCELLANEOUS OUTCOME MEASURE

In the unlikely event that the outcomes and indicators above the selected outcomes are not relevant to your project, you must develop a project-specific outcome(s) and indicator(s) which will be subject to approval by AMS.

n/a

DATA COLLECTION TO REPORT ON OUTCOMES AND INDICATORS

Explain how you will collect the required data to report on the outcome and indicator in the space below.

Indicator 1.1a and b, 3.1, 3.2a: The farmer-in-REZidence program participation will be tracked with (digital) timesheets. Knowledge gained from the farmer in residence program will be determined from pre/post surveys. Land-based learning events will be documented with sign in sheets, photos and pre/post survey evaluations (developed in partnership with NMSU) at the end of each event. These land-based learning events will be complimented by the travel to educational conferences about specialty crop production will be attended in the first year by the farmers-in-REZidence and prepare them for the second year of the project focusing on distribution to schools.

Indicator 1.2b: Farm-to-school meals will be tracked with invoices for each transaction of produce/value added products sold and photos. Additionally, the NM Grown purchasers (Nutrition Program Coordinators within the school districts) will provide a brief written report documenting the # of participating schools and # of students fed after the distribution of each farm-to-school meal. Distribution tracker excel sheets will be used to track all other (non-facility based) distribution. The tracker will create unique identification #s for each recipient, and track location, amount(s) of foods distributed, number of children in the household and other health indicators (TBD). Lastly, year-end WIC purchasing data collected within the SoliMarket app. We anticipate that most of this data gathering will occur in the second year of the project after the farmers-in-REZidence have time to establish their farms,

BUDGET NARRATIVE

All expenses described in this Budget Narrative must be associated with expenses that will be covered by the SCBGP. If any matching funds will be used and a description of their use is required by the State department of agriculture, the expenses to be covered with matching funds must be described separately. Applicants should review the Request for Applications section 4.0 Funding Considerations prior to developing their budget narrative.

BUDGET SUMMARY

Expense Category	Funds Requested
Personnel	$ 70,000.00
Fringe Benefits	$ 0.00
Travel	$ 8,409.00
Equipment	$ 0.00
Supplies	$ 12,523.30
Contractual	$ 23,550.00
Other	$ 0.00
Direct Costs Sub-Total	$ 114,482.30
Indirect Costs	$ 0.00
Total Budget	$ 114,482.30

PERSONNEL

List the organization's employees whose time and effort can be specifically identified and easily and accurately traced to project activities that enhance the competitiveness of specialty crops. See the Request for Applications section 4.3 Allowable and Unallowable Costs and Activities, Salaries and Wages, and Presenting Direct and Indirect Costs Consistently under section 4.7.1 for further guidance. Fill personnel information in space below as needed.

#	Personnel Name/Title	Level of Effort (# of hours OR % FTE)	Funds Requested
1	Zachariah Ben	.25 FTE	$ 40,000.00
2	Mary Ben	.25 FTE	$ 30,000.00
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Personnel Subtotal: $ 70,000.00

PERSONNEL JUSTIFICATION

For each individual listed in the above table, describe the activities to be completed by name/title including approximately when activities will occur. Add more personnel by copying and pasting the existing listing or deleting personnel that aren't necessary.

Example: Personnel 1: Description and justification
Personnel 2: Description and justification

PERSONNEL 1: $40,000: ($20,000/yr X 2) for Zachariah Ben, Project Director (.25 FTE). Oversees day-to-day needs of farmers-in-REZidence and their specialty crops. Conducts technical farmer training and farm safety trainings. Attends conferences and events. Maintains sales records for Farmers-in-REZidence and farm logs in compliance with food safety protocols.

PERSONNEL 2: $30,000: ($15,000/yr X 2) Mary Ben, Program Manager (.25 FTE) . Develops and maintains standard operating procedures for farmers-in-REZidence to ensure food safety protocols are maintained. Obtains required state and tribal licensure for farmers-in-REZidence operations. Evaluates program outcomes. Will be tasked with reporting and bookkeeping for this project.

FRINGE BENEFITS

Provide the fringe benefit rates for each of the project's salaried employees described in the Personnel section that will be paid with SCBGP funds.

#	Fringe Benefits Name/Title	Fringe Benefit Rate	Funds Requested
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Fringe Subtotal: $ 0.00

TRAVEL

Explain the purpose for each Trip Request. Please note that travel costs are limited to those allowed by formal organizational policy; in the case of air travel, project participants must use the lowest reasonable commercial airfares. For recipient organizations that have no formal travel policy and for-profit recipients, allowable travel costs may not exceed those established by the Federal Travel Regulation, issued by GSA, including the maximum per diem and subsistence rates prescribed in those regulations. This information is available at http://www.gsa.gov. See the Request for Applications section 4.3 Allowable and Unallowable Costs and Activities, Travel, and Foreign Travel for further guidance.

#	Trip Destination	Type of Expense (airfare, car rental, hotel, meals, mileage, etc.)	Unit of Measure (days, nights, miles)	# of Units	Cost per Unit	# of Travelers Claiming the Expense	Funds Requested
1	Minneapolis, MN	Airfare	Round trip flight	1	$ 408.00	4	$ 1,632.00
2	Minneapolis, MN	Lodging	nights	5	$ 150.00	2	$ 1,500.00
3	Minneapolis, MN	Rental Car	days	5	$ 84.00	1	$ 500.00
4	Minneapolis, MN	Meals	days	5	$ 59.00	3	$ 885.00
5	Las Vegas, NV	Lodging	night	3	$ 130.00	4	$ 1,560.00
6	Las Vegas, NV	Meals	days	4	$ 59.00	4	$ 944.00
7	Santa Fe, NM	Lodging	nights	2	$ 170.00	2	$ 680.00
8	Santa Fe, NM	Meals	days	3	$ 59.00	4	$ 708.00
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Travel Subtotal: $ 8,409.00

TRAVEL JUSTIFICATION

For each trip listed in the above table, describe the purpose of this trip and how it will achieve the objectives and outcomes of the project. Be sure to include approximately when the trip will occur. Add more trips by copying and pasting the existing listing or delete trips that aren't necessary.

Example: Trip 1: (Approximate Date of Travel MM/YYYY), Justification
Trip 2: (Approximate Date of Travel MM/YYYY), Justification

TRIP 1:
#1 Native Nutrition Conference (annual, Sept 10-13 Minneapolis, MN)- Facilitate presentation, education of locally grown, culturally relevant, specialty crop baby food products for the BEN Initiative and to allow 2 farmers-in-REZidence to attend to learn more about the nutrition of various specialty crops. The BEN Initiative aims to increase awareness of these specialty crop products and encourage locally grown, traditional indigenous, specialty crop baby operations in more northern indigenous communities, with leading experts in native nutrition. These expenses will be for the marketing of New Mexico specialty crops, and the production of locally grown, culturally relevant, specialty crop baby food in general not Bidii Baby Foods, LLC specifically in compliance with the grant Terms and Conditions for allowable costs under Selling and Marketing Costs Promotion of an Organization's Image, Logo, or Brand Name.

Travelers will include: Zachariah and Mary Ben as the presenters and booth managers/educators (Indicator 1.1a), and 2 farmers-in-REZidence as attendees/trainees (Objective 2)

Delta Airlines: Estimates are $408 round trip at the moment. We would need flights for 4 people. Total $1632.00

#2 Hotel: Mystic Lake Center (where the conference will be held) rooms will be held around $150/night (w. tax) for conference attendees. We will need two rooms for 5 nights, total $1500

#3 Rental Vehicle: 5 days of rental car is estimated on Expedia at $418 + tax, approximately $500. Since this conference includes several opportunities for site visits in the Twin Cities area, a rental car allows the 4 attendees to visit with local indigenous farmers, as well as the Indigenous Food Hub and other indigenous restaurant owners to understand different methods of specialty crop production as well as different markets for selling specialty crops to vendors. Due to the remote location of the Mystic Lake Center, having on-demand transportation is not only cost effective but will help the 4 attendees maximize the educational value of this trip.

#4 Meals: NM State rate of $59.00/day per participant will be provided, total $885

TRIP 2:

CONFORMING WITH YOUR TRAVEL POLICY

By checking the box to the right, I confirm that my organization's established travel policies will be adhered to when completing the above-mentioned trips in accordance with 2 CFR 200.474 or 48 CFR subpart 31.2 as applicable. ✔

EQUIPMENT

Describe any special purpose equipment to be purchased or rented under the grant. ''Special purpose equipment'' is tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost that equals or exceeds $5,000 per unit and is used only for research, medical, scientific, or other technical activities. See the Request for Applications section 4.3 Allowable and Unallowable Costs and Activities, Equipment - Special Purpose for further guidance

Rental of "general purpose equipment'' must also be described in this section. Purchase of general purpose equipment is not allowable under this grant. See Request for Applications section 4.3 Allowable and Unallowable Costs and Activities, Equipment - General Purpose for definition, and Rental or Lease Costs of Buildings, Vehicles, Land and Equipment.

#	Equipment Item Description	Rental or Purchase	Acquire When?	Funds Requested
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Equipment Subtotal: $ 0.00

EQUIPMENT JUSTIFICATION

For each Equipment item listed in the above table describe how this equipment will be used to achieve the objectives and outcomes of the project. Add more equipment by copying and pasting the existing listing or delete equipment that isn't necessary.

Example: Equipment 1: Description and justification
Equipment 2: Description and justification

SUPPLIES

List the materials, supplies, and fabricated parts costing less than $5,000 per unit and describe how they will support the purpose and goal of the proposal and enhance the competitiveness of specialty crops. See Request for Applications section 4.3 Allowable and Unallowable Costs and Activities, Supplies and Materials, Including Costs of Computing Devices for further information.

#	Supplies Item Description	Per-Unit Cost	# of Units/Pieces Purchased	Acquire Date?	Funds Requested
1	Farm tools	100	10	03/2024	$ 1,000.00
2	PPE (Protective Equipment)	33	15	03/24	$ 495.00
3	Stackable Ventilated Produce Bins	80	20	03/2024	$ 700.00
4	iPad + Stand	550	1	03/2024	$ 550.00
5	Starlink Device	600	1	10/2023	$ 600.00
6	PA System	500	1	03/2024	$ 500.00
7	Poloroid Camera	150	2	03/2024	$ 300.00
8	Temporary Food-Safe watering sys	75	30	03/2024	$ 2,250.00
9	Temporary Food-Safe watering sys	50	10	03/2024	$ 500.00
10	nless Steel Processing/Washing Sta	4899.99	1	03/2024	$ 4,899.99
11	Irrigation Drip Tape	242.77	3	03/2024	$ 728.31
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Supplies Subtotal: $ 12,523.30

SUPPLIES JUSTIFICATION

Describe the purpose of each supply listed in the table above purchased and how it is necessary for the completion of the project's objective(s) and outcome(s).

Example: Supply 1: Description and justification
Supply 2: Description and justification

SUPPLY 1: $1,000- Farm Tools- hoes, shovels, rakes, chainsaw, weed wacker for farmer-in-rezidence program to allow local specialty crop producers provide trainings and demonstrations to the Farmers-in-REZidence on how tools are used in specialty crop cultivation.

SUPPLY 2: $495- PPE: protective equipment for farmers-in-residence, including boots, gloves and protective eyewear.

SUPPLY 3: $700- Large stackable ventilated farm produce bins for harvesting, cleaning and transporting produce from farmer-in-rezidence program ($26/bin x 20 bins +173.41shipping)

SUPPLY 4: $550- 1 ipad +stand for onsite data collection, timekeeping and WIC transactions

SUPPLY 5: $600- Starlink device for internet capability onsite. *standard cell/internet services do not reach our location, satellite internet required for digital recordkeeping and mobile app transactions (i.e. SoliMarket, Square, etc.)

SUPPLY 6: $500- PA System for onsite land based learning events and training (technical and safety)

SUPPLY 7: $300- 2 Polaroid Cameras for photovoice qualitative data collection and storytelling

SUPPLY 8: $2,250-Temporary Food-Safe watering system pipe for farmer-in-REZidence program that farmers will learn to modify for different specialty crops and field configurations for the duration of the project. Food safe watering pipes will be reused in several ways across seasons to teach methods of sustainable watering methods that promote food safety. Supplies will include plastic tubing which can be reconfigured as needed for different crops. Teaching the farmers-in-REZidence how to manage the spread of bacteria through safe watering processes is critical for the development of a food safety plan (Outcomes 3.1 & 2).

Supply 9: $500 - Temporary Food-Safe watering system supplies: Supplies will consist of fittings and connectors that allow the pipes (supply 8) to be modular. Teaching the farmers-in-REZidence how to manage the spread of bacteria through safe watering processes is critical for the development of a food safety plan (Outcomes 3.1 & 2).

SUPPLY 10: $4,899.99 - Stainless Steel Portable Washing/processing station: Create onsite mobile washing/processing station for farmers-in-residence to clean and prepare produce for transport to sales locations. Includes stainless steel three compartment sink with output plumbing and catchment system. System will be available for continued use to

CONTRACTUAL/CONSULTANT

Contractual/consultant costs are the expenses associated with purchasing goods and/or procuring services performed by an individual or organization other than the applicant in the form of a procurement relationship. If there is more than one contractor or consultant, each must be described separately. (Repeat this section for each contract/consultant.)

ITEMIZED CONTRACTOR(S)/CONSULTANT(S)

Provide a list of contractors/consultants, detailing out the name, hourly/flat rate, and overall cost of the services performed. Please note that any statutory limitations on indirect costs also apply to contractors and consultants.

#	Contractual Name/Organization	Hourly Rate/Flat Rate	Funds Requested
1	Local Specialy Crop Producers (8)	90/hr	$ 4,500.00
2	Tumbleweed Nutrition (dietetics service)	90/hr	$ 13,050.00
3	Zia Thrones (latrine service)	$150/month	$ 1,800.00
4	Starlink (internet service)	$135/month	$ 1,620.00
5	Food Safety Trainer (water)	$70/hr	$ 980.00
6	Emerson Toledo (Dine Language Translat	$40/hr	$ 1,600.00
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Contractual/Consultant Subtotal: $ 23,550.00

CONTRACTUAL JUSTIFICATION

Provide for each of your real or anticipated contractors listed above a description of the project activities each will accomplish to meet the objectives and outcomes of the project. Each section should also include a justification for why contractual/consultant services are to be used to meet the anticipated outcomes and objectives. Include timelines for each activity. If contractor employee and consultant hourly rates of pay exceed the salary of a GS-15 step 10 Federal employee in your area, provide a justification for the expenses. This limit does not include fringe benefits, travel, indirect costs, or other expenses. See Request for Applications section 4.3 Allowable and Unallowable Costs and Activities, Contractual and Consultant Costs for acceptable justifications.

Example: Contractual 1: Description and justification
Contractual 2: Description and justification

CONTRACTUAL 1: $4,500- Local Specialty crop producers/farm owners will be invited in from surrounding local farms to conduct technical training for farmers-in-REZidence and community members ($90/hour x 50 hours of training). Producers can include: 4th World Farm, Ft. Lewis College (Old Fort), Native Seed Search, Riveredge Pumpkin, Forestdale Farm, AZ Worm Farm, Farm to Summit, Growing Forward Farm, Shush Povi Farm, Black Mesa Farm, etc.

CONTRACTUAL 2: $13,500- Tumbleweed Nutrition dietetic services to develop recipes and conduct nutrition education for onsite land based learning events as well as farm-to-school sales ($90/hr x 145 hrs)

CONTRACTUAL 3: $1800- Zia Thrones Latrine delivery and maintenance services for farm safety regulations ($150/month x 12 months)

CONTRACTUAL 4: $1620- Starlink monthly internet package to provide internet onsite at the farm to support data collection and Square/WIC sales ($135/month x 12 months)

CONTRACTUAL 5: $980 FR- Food Safety Trainer (water) to provide training on temporary and food safe watering system and wash station set up, in accordance with food safety regulations. Estimated 2 days of training, 7 hours each for a total of 14 hours. Teaching the farmers-in-REZidence how to manage the spread of bacteria through safe watering and washing processes is critical for the development of a food safety plan.

CONTRACTUAL 6: $1,600- Ł Dine language translation of standard operating/safety procedures and and training ($40/hr x 40 hours)

CONFORMING WITH YOUR PROCUREMENT STANDARDS

By checking the box to the right, I confirm that my organization followed the same policies and procedures used for procurements from non-federal sources, which reflect applicable State and local laws and regulations and conform to the Federal laws and standards identified in 2 CFR Part 200.317 through.326, as applicable. If the contractor(s)/consultant(s) are not already selected, my organization will follow the same requirements. ✔

OTHER

Include any expenses not covered in any of the previous budget categories. Be sure to break down costs into cost/unit. Expenses in this section include, but are not limited to, meetings and conferences, communications, rental expenses, advertisements, publication costs, and data collection.

If you budget meal costs for reasons other than meals associated with travel per diem, provide an adequate justification to support that these costs are not entertainment costs. See Request for Applications section 4.3 Allowable and Unallowable Costs and Activities, Meals for further guidance.

#	Other Item Description	Per-Unit Cost	Number of Units	Acquire Date?	Funds Requested
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Other Subtotal: $ 0.00

OTHER JUSTIFICATION

Describe the purpose of each item listed in the table above purchased and how it is necessary for the completion of the project's objective(s) and outcome(s).

Example: Other 1: Description and justification
Other 2: Description and justification

INDIRECT COSTS

The indirect cost rate must not exceed 8 percent of any project's budget. Indirect costs are any costs that are incurred for common or joint objectives that therefore, cannot be readily identified with an individual project, program, or organizational activity. They generally include facilities operation and maintenance costs, depreciation, and administrative expenses. See Request for Applications section 4.2.1 Limit on Administrative Costs and Presenting Direct and Indirect Costs Consistently for further guidance.

Indirect Cost Rate	Funds Requested
0	$ 0.00

Indirect Subtotal: $ 0.00

PROGRAM INCOME

Program income is gross income—earned by a recipient or subrecipient under a grant—directly generated by the grant-supported activity or earned only because of the grant agreement during the grant period of performance. Program income includes, but is not limited to, income from fees for services performed; the sale of commodities or items fabricated under an award (this includes items sold at cost if the cost of producing the item was funded in whole or partially with grant funds); registration fees for conferences, etc.

Source/Nature of Program Income	Description of how you will reinvest the program income into the project to enhance the competitiveness of specialty crops	Estimated Income

Program Income Total: $ 0.00

Clear Form